



# Bin Tracking



Sage Tech Partner

“Track inventory items accurately across multiple bins”

## Why use Bin Tracking?

Bin Tracking lets you manage multiple bins within a Sage 300 Inventory Control location. Streamline picking, put-away and stocktake. Reduce turnaround times, handling costs, and stock losses by knowing exactly where to store and find each item.



The definition of a bin is entirely flexible. Some examples are shelves, slots, containers, barrels, pallets and drawers.



## Bin & Item Configuration

Multiple options, at Bin and Item level, give you control over how your bins are managed:

### Per Bin

- Pick order, to optimize picking route
- Put-away order, to optimize put-away route
- Allow receipts, or reserve bins for picking only
- An optional 'quick entry' shortcut key, to avoid typing long bin location codes

### Per Item within a Bin

- Allowed in this bin, to reserve bins for specific items
- Unit of measure, to reserve bins for bulk stock
- Re-order level & quantity, to support Bin Replenishment Report
- Maximum quantity

## Flexible Bin Allocation Options

Per enabled Sage 300 transaction, set the picking/put-away method (choice of pick/put-away location) to:

- Auto Pick / Put-away and Post
- Auto Pick / Put-away
- Manual

### Put-Away Bin Allocation can be based on:

- Last bin picked from
- Last bin put away to
- Bin Setup put-away order

### Picking Bin Allocation can be based on:

- Most recent put-away
- Oldest put-away
- Bin Setup pick order

**ORCLTD - B/T Picking Status**

Document Nu...	Source Document	Source Document Number	Source ...	Destination...	Last Updated By	Last Updated On	Last Updated At	Status
BT000006	O/E Shipment	SH0000000000000000077	1	N/A	ADMIN	9/28/2021	12:56:03	Ready For Pick/Put Away
BT000008	P/O Receipt	RCP000000098	N/A	1	ADMIN	11/9/2021	17:40:56	Ready For Pick/Put Away
BT000002	O/E Credit Note	CN0000000000000000004	N/A		ADMIN	12/14/2021	15:17:43	Pick/Put Away In Progress
BT000009	I/C Receipt	RCP0000000000000000005	N/A	1	ADMIN	11/10/2021	15:30:48	Pick/Put Away In Progress
BT000011	I/C Receipt	RCP0000000000000000007	N/A	1	ADMIN	11/16/2021	15:27:53	Pick/Put Away In Progress

**ORCLTD - B/T Bin Transfer**

Document Number: BT000002 | Status: Pick/Put Away In Progress | Comment:

Source Document: O/E Credit Note | CN0000000000000000004 | Open

Last Updated By: ADMIN | 12/14/2021 | 15:17:43

Lin...	Action	Q. Item Number	Description	Quantity (UOM)	Q. Unit of Mes...	Q. Location	Bin	Put Away
1	Put Away	A1-103/0	Fluorescent Desk Lamp	1 Ea.	4	A010102	A010102	1
2	Put Away	A1-320/0	50W/12V Halogen Bulb	1 Ea.	1	A010102	A010102	1
3	Put Away	A1-310/0	Halogen Desk Light	0 Ea.	1	A010102	A010102	0

Buttons: Save, Delete, Auto Put Away, Press CTRL-F in any column to filter, Close

Picking Status shows all Bin Transfer documents not yet completed. Drill through to the underlying Bin Transfer or source document.

