orchid Training Guide:



No Key With Orchid

Inter-Entity Transactions - Cash Management



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Installing Inter-Entity Transactions - Cash Management

Minimum Requirements

Inter-Entity version 2020 requires Sage 300 System Manager version 2020. Additional specific Sage 300 modules may be required to enable all functionality. Refer to Orchid Systems's website for details (https://www.orchid.systems).

Installation

Inter-Entity is installed by executing the EXE program downloaded for installation.

InstallShield will execute and guide you through the installation steps.

The following features are part of the installation process:

 \cdot Registered company is displayed. If prior installation exists, product serial number will be shown.

 \cdot Option to install with 30 day grace period.

 \cdot Option to install with product activation code.

• Option to install additional documentation for the product.

Tin. Deserving Juster Entity installation

Tip: Regarding Inter-Entity installation.

If installing with a 30 day grace period, additional re-installations will not extend the grace period.

Re-installations over-write existing installations on the target directory.

If a valid installation already exists, the install process will not prompt for product registration and activation details.

Activation Code And Available Functionality.

Some functionality of Inter-Entity Transactions - Cash Management is only active if you have purchased the required module component. For details on which components are enabled in your activation code, go to the Inter-Entity Transactions - Cash Management License screen.



Upgrading From A Prior Version.

1. Download the new version install program from the Orchid website (Business Partner access only)

2. Obtain the serial number and activation code for the new version

3. Backup your existing database and programs as per Sage Upgrade guidelines

4. Execute the EXE program downloaded (as above for a new install). This will create the updated Licence file.

5. In Sage 300 / Administrative Services / Data Activation, Activate Inter-Entity



Troubleshooting the installation

During the installation the following problems may be encountered:

Activation code Invalid – verify the registered company name (displayed during installation) and serial number entered match the details supplied to the product manufacturer when an activation code was requested.

Invalid serial number – the entered serial number is not valid for this product.

Important! If the Version or Edition change, a new Serial Number and activation code must be requested from Orchid Systems

If the company name registered with Sage changes, a new Activation Code must be requested from Orchid Systems.

Serial Number

The serial number must match the Sage 300 version and edition.

Go to Help > System Information to get the Sage 300 System Manager Version and Edition if you need to confirm the details.



Go to About > System Information to get the Sage 300 System Manager Version and Edition if you need to confirm the details.



Macros	Miscellar	neous Help				
About Sage	300					2
System Inform	ation				?	>
System Manaç	per Version	2018 (300 Premium) (Br	uild 0)			
Program Direc	tory	C.\Sage\Sage 300 ER	p			
Shared Data D	irectory	C\Sage\Sage 300 EB	P			_
Applications		0.jodgejodge 500 Ern				
ID	Name		Version			
V AP65A	Accounts	Payable	2018			
APEL	EFT Pro	ocessing	2018			
🖌 AR65A	Accounts	Receivable	2018			
🖌 AREL	EFT Pro	ocessing	2018			
🖌 AS65A	Administra	ative Services	2018			. 1
V BK65A	Bank Ser	vices	2018			
V BX64A	Intelligenc	ce Reporting	6.4A			
V CS65A	Common	Services	2018			
✓ EL65A	EFT Proc	essing	2018 (Product Update 0.0)		
EW65A	Sage CRI	M Integration	2018			
FA65A	Sage Fixe	ed Assets Integration	2018			
GL65A	General L	eager	2018			
V GP65A	G/L SUDIE	ager Services	2016			
						_

Activation Code and System Manager Company Name

In the Activation Code, the customer name must match exactly with the company name as registered under the Sage 300 System Manager (including all punctuation and capitalization). To verify this information when requesting an Activation code, please email Orchid Systems a screenshot of your System Manager license details.



Note: To obtain these details,

Go to Help > Licenses > License Information to get the Company that System Manager is licensed to

Sage 300 Li	cense Manager	? >
icense Inform	ation Licenses Users	
Client ID		Change
Company	Orchid Business Systems	Change
icensed To		
Dealer		
<mark>C</mark> .		

Subscription Licenses

Subscription licenses have an expiry date. To continue using the software, you will need to enter a new Activation code in the module License screen before the expiry date.

License Screen

You can use the Inter-Entity Transactions - Cash Management license screen to check the subscription expiry date and which module components are enabled in your installation.

Some functionality of Inter-Entity Transactions - Cash Management is only active if you have purchased the required module component. For details on which components are enabled in your activation code, go to the Inter-Entity Transactions - Cash Management License screen.



Inter-Entity Transactions - Cash Management Tutorials

Review the tutorials below to setup Inter-Entity Transactions - Cash Management for various configurations.

Tutorial - Cash Management : Bank Transfers between Companies	. 11
Tutorial - Cash Management : Payments/Receipts from another Com-	
pany's Bank Account (1 step process)	.16
Tutorial - Cash Management : Consolidate Payments/Receipts across	
Companies for processing (2 step process)	22



Tutorial - Cash Management : Bank Transfers Between

Companies

Using IET Cash Management, you are able to do bank transfers between companies. In order to achieve this : in the source company configure a Bank Account to represent the actual bank account in the target company.

Tip: You can refer to the IET Cash Management Setup Visual Process Flow.



In the source company, create the following accounts (SAMLTD in the example below)

1001-1 SAMINC Bank Clearing account

In the source company, create the following bank account (SAMLTD in the example below)

Ensure the G/L Accounts belong to the source entity



пе пер			
Bank 🛛 📢 🖌 SAMINC01	Descript	tion Sample Company Inc Bank account	
Profile Account Address	Check Stocks Currency	Ta <u>x</u> es	
Bank Account	1001-1	Q SAMINC Bank Clearing Account	
Write-Off Account	1001-1	Q, SAMINC Bank Clearing Account	
Credit Card Charges Account	1001-1	Q SAMINC Bank Clearing Account	

In the source company, create the following IET Cash Management Bank (SAMLTD in the example below)

SAMLTD - IET Cash Mar	nagement Bank Setup				
File Help					
Q Source Bank Code	Source Bank Name	Processing Type	Q Target Entity	Q Target Bank Code	Target Bank Name
SAMINC01	Sample Company Bank account	One Step Processing	2	SEATAC	Seattle Tacoma Bank
		m			
					Close
					Cluse

Process the required Bank Transfers in the source company (SAMLTD)



ile Help									
Transfer Number	** NEW **		D						
Transfer Posting Date	20/02/2020 🔲 Year/	Period	202	0 - 02					
Description	Bank Transfer from SEATAC	in SAMI	NC to S	SEATAC in SAMLTD					_
Reference	for settlement of overseas pur	chases							_
Transfer From				Transfer To					
Bank Code	SEATAC Q			Bank Code	SAMINC01	Q,			
Seattle Tacoma Bank				Sample Company I	nc Bank account				1
Bank Account	902-758801			Bank Account]
Transfer Amount	1,000.00	USD	я,	Deposit Amount		1,000.00	USI	0	L
Functional Transfer Amount	1,419.20	CAD	1	Functional Deposit Amount		1,419.20	CAE)	
Service Charges									
Bank C	Distribution Q G/L Ac	count	Accou	unt Descrip	Currency	Amount	•	Taxab	• •
SEATAC					USD	0.00	No		C
SAMINC01					USD	0.00	No		-
	III.							t	

When this bank transfer is posted, bank entries are created and logged in the Inter-Entity Cash Management Audit log.

le Help	are majore)		-									<u> </u>
	,	rom	То									
ransaction Type	A/P Payment	-	Bank Transfer-to-Bank Entry 🔹									
ank ID		٩	222222222 Q									
sting Sequence		0	999,999									
tch Number		0 4,	999,999 R									
ransaction Status	Pending	•	Transferred 💌									
Transaction Type	P	osting Sequence	Cash Management Processing Ty	From Company	Bank ID	Bank Transfer #	Bank Entry Number	Batch Number	Direction	To Company	Target Bank ID	Target Bank Entry Number
VP Payment	1	7	One Step Processing	SAMLTD	SAMINC01		TR00000000000000000004	56		SAMINC	SEATAC	TR00000000000000000004
/P Payment	1	7	One Step Processing	SAMLTD	SAMINC01		TR00000000000000000005	56		SAMINC	SEATAC	TR00000000000000000005
ank Transfer-to-Bank E	ntry 4		One Step Processing	SAMLTD	SAMINC01	TF00000000000000000002	TR000000000000000000000000000000000000	0	Transfer Out	SAMINC	SEATAC	TR000000000000000000000000000000000000
ank Transfer-to-Bank E	ntry 1)	One Step Processing	SAMLTD	SAMINC01	TF000000000000000000000000000000000000	TR000000000000000000000006	0	Transfer Out	SAMINC	SEATAC	TR000000000000000000000
ank Transferto-Bank E	try 1	1	One Step Processing	SAMLTD	SAMINC01	TF00000000000000000004	TR0000000000000000007	0	Transfer Out	SAMINC	SEATAC	TR000000000000000000000000000000000000
					m					-		
												(a

a) in SAMLTD to reverse the Bank Transfer via the loan accounts as defined in IET Routes



пе негр						
Entry Number		000000000000007	• • • Q 🗅 11-TF	000000000000000000000000000000000000000	00004	
Bank Code	SAMINC01	Sample Company I	nc Bank account			
Bank Account			USD			
ank Entry Type	Withdrawals					
ayment Type	Other	•				
ank Entry Date	20/02/2020	2020 - 02				
urrency	USD 🔍					
istribution Set		٩				Create Dist.
Q Dist. Code	Dist. Code Desc	Q G/L Account	G/L Account De	Amount	 Taxable 	Reference
		1012-1	Due from 2, 1	1,000.00	No	for settlement of
0		m				F
	Ba	nı ank Entry Total		1.000.00 USD		1,419.20 CAD



b) in SAMINC to process the Bank Transfer via the loan accounts as defined in Inter-Entity Transactions Routes

and the second									
Entry Number	I4 4 TR0000000	00000000007	• • • Q 🗅 11-TF00	000000000000000000000000000000000000000	00004				
Bank Code	SEATAC 🔍 S	eattle Tacoma Ba	ık						
Bank Account	902-758801								
Bank Entry Type	Deposits								
Deposit Type	Other	•							
Bank Entry Date	20/02/2020	2020 - 02							
Distribution Set		۹				Create Dist.			
Q, Dist. Code	Dist. Code Desc	G/L Account	G/L Account De	Amount	Reference			Description	Com
¢			III.						Þ
۲ [3	Bank Entry To	tal	1,000.00



Tutorial - Cash Management : Payments/Receipts From

Another Company's Bank Account (1 Step Process)

Using IET Cash Management, you are able to process receipts and payments in the source company (for example SAMLTD), but the bank entry is processed in the target company (for example SAMINC).

In order to achieve this : in the source company configure a Bank Account to represent the actual bank account in the target company.

Tip: You can refer to the IET Cash Management Setup Visual Process Flow.



In the source company, create the following accounts (SAMLTD in the example below)

1001-1 SAMINC Bank Clearing account



In the source company, create the following bank account (SAMLTD in the example below)

Ensure the G/L Accounts belong to the source entity

File Help			
Bank I SAMINC01	Check Stocks Currency Taxes	Sample Ci <u>B</u> alance	ompany Inc Bank account
Bank Account	1001-1	٩	SAMINC Bank Clearing Account
Write-Off Account	1001-1	٩	SAMINC Bank Clearing Account
Credit Card Charges Account	1001-1	٩	SAMINC Bank Clearing Account
Save Delete	1		Class

In the source company, create the following IET Cash Management Bank (SAMLTD in the example below)

💐 SAMLTD - IET Cash Man	agement Bank Setup					X
File Help						
Q Source Bank Code	Source Bank Name	Processing Type	Q Target Entity	Q Target Bank Code	Target Bank Name	^
SAMINC01	Sample Company Bank account	One Step Processing	2	SEATAC	Seattle Tacoma Bank	
						-
1		m				
					a	ose



Process the required Payments/Receipts in the source company (SAMLTD)

Using AP Payments as an example, process the required AP Payment batch :

Batch Date 20	0/02/2020				nom oranne oc		20.02			
		į	No. of Entries	1	2	Fotal An	nount			<mark>232.3</mark> 3
Bank Si	AMINC01		Currency	USD	R,					
Entry Number	((¹)	n Q								
Transaction Type Pa	ayment	Payme	ent Date 20	0/02/2020	Posting Date	20/0	2/2020	[[]].	2020 - 02	
/endor Number 12	200	R. 🔺	Chloride Syst	tems			Curren	ncy	USD	
Remit To	R. 🔺		Chloride Syst	tems			Acco	unt Set	USA	8,
Payment Code Cl	HECKUSD	t 🗹 Print	Check P	rinted	Check Number 00	000000	00001	Check	Language	ENG
Reference Pa	ayment in USD to Vendor 1	200 ofr							Optiona	l Fields 🔺
Document Number P	Y0000000000000000000000000000000000000									
Payment Amount	202.97	USD	Vendor A	Amount	20	2.97	USD			
Apply Method Pr	rorate by Amount		Advance	e Credit		0.00	USD			
Select Mode										
Q Document Numb	er Payment Number	Applied	Amount	Discount Tak	en Adjustment Ar	nount	Job Re	elated	19	Original Doc
			202.07	0	00	0.00	No			

When posted, the payment records are recorded in the Inter-Entity Cash Management Audit log

SAMLTD - IET CM Aug	dit Inquiry										
File Help											
	From	To									
Transaction Type	A/P Payment ·	Bank Transfer-to-Bank Entry									
Bank ID		77777777 0									
Posting Sequence	0	999 999									
Datab Mumber		999,999									
Transaction Status	Perdua a	Transformed									
	relary •	Talsieleo +)								
Transaction Type	Posting Sequence	Cash Management Processing Ty	From Company	Bank ID	Bank Transfer #	Bank Entry Number	Batch Number	Direction	To Company	Target Bank ID	Target Bank Entry Number *
A/P Payment	17	One Step Processing	SAMLTD	SAMINC01		TR0000000000000000004	56		SAMINC	SEATAC	TR000000000000000004
A/P Payment	17	One Step Processing	SAMLTD	SAMINC01		TR0000000000000000005	56		SAMINC	SEATAC	TR000000000000000000000000000000000000
Bank Transfer-to-Bank Er	ntry 4	One Step Processing	SAMLTD	SAMINC01	TF00000000000000000002	TR000000000000000000000000000000000000	0	Transfer Out	SAMINC	SEATAC	TR0000000000000000003
Bank Transfer-to-Bank Er	ntry 10	One Step Processing	SAMLTD	SAMINC01	TF000000000000000000000000000000000000	TR0000000000000000006	0	Transfer Out	SAMINC	SEATAC	TR0000000000000000000
Bank Transfer-to-Bank Er	ntry 11	One Step Processing	SAMLTD	SAMINC01	TF0000000000000000004	TR0000000000000000007	0	Transfer Out	SAMINC	SEATAC	TR0000000000000000007
											Ш
T				m							
Refresh Press C	TRL in any column to filter										Close



Orchid Training Guide:

ile Help					
ntry Number	te e TR00000	000000000000000000004)) Q 🗋 56-1		
Bank Code	SAMINC01	Sample Company	Inc Bank account		1
Bank Account			USD		
an <mark>k Entry T</mark> ype	Deposits				
eposit Type	Other				
ank Entry Date	20/02/2020	2020 - 02			
urrency	USD 🔍				
istribution Set		R			Create Dist.
Dist. Code	Dist. Code Desc	G/L Account	G/L Account De	Amount Reference	Description
		2012-1	Due to 2, 1	202.97	
1			m		
	В	ank Entry Total		202.97 USD	288.06 CAD
	B	ank chuy rotai		202.3/ 030	288.06 CAD



SAMLTD - Bank	: Entry					
ile Help						
Entry Number	14 4 TR00000	000000000000000000000000000000000000000)) Q 🗋 56-2			
Bank Code	SAMINC01	Sample Company	Inc Bank account			
Bank Account			USD			
Ban <mark>k Entry Type</mark>	Deposits					
Deposit Type	Other					
Bank Entry Date	20/02/2020	2020 - 02				
Currency	USD 🔍					
Distribution Set						Create Dist.
Dist. Code	Dist. Code Desc	G/L Account	G/L Account De	Amount	Reference	Description
		2012-1	Due to 2, 1	29.36		E
			00010/2, 1	20.00		
•			m			
	В	ank Entry Total		29.36 USD		41.67 CAD

and Bank Entries recorded in SAMINC to record the payment from the bank account (via the loan account entries set up in IET Routes)





ile Help							
Entry Number	I TR00000000	0000000004	▶ N Q 🗅 <u>56-1</u>				
Bank Code	SEATAC 🔍 Se	attle Tacoma Ba	nk				
Bank Account	902-758801						
Bank Entry Type	Withdrawals						
ayment Type	Other -]					
Bank Entry Date	24/08/2011	2011 - 08					
Distribution Set	Q				Create	Dist.	
							11 ID DAMAGES CONTRACT.
Q, Dist. Code	Dist. Code Desc Q.	G/L Account	G/L Account De Due from 1.2	Amount Taxable	Reference		Description
Q, Dist. Code	Dist. Code Desc Q. 10	G/L Account 11-2	G/L Account De Due from 1, 2	Amount Amount Z02.97 No	Reference		Description
Q Dist. Code	Dist. Code Desc Q	G/L Account 11-2	G/L Account De Due from 1, 2	Amount Arazbie 202.97 No	Reference		Description

SAMINC - Bank	Entry		Contraction of Contraction		
File Help					
Entry Number	TR000000000000000000000000000000000000) I Q 🗅 562			
Bank Code	SEATAC 🔍 Seattle Tacoma Ba	ink			
Bank Account	902-758801				
Bank Entry Type	Withdrawals				
Payment Type	Other -				
Bank Entry Date	24/08/2011 🛛 2011 - 08				
Distribution Set	٩			Create Dist.	
Q. Dist. Code	Dist. Code Desc Q G/L Account	G/L Account De	Amount 🔺 Taxable	Reference	Description
	1011-2	Due from 1, 2	29.36 No		E
					~
•		ш			F
				Bank Entry Tota	29.26
				built Entry role	20.00
Save	Delete Post				Close



Tutorial - Cash Management : Consolidate Pay-

ments/Receipts Across Companies For Processing (2

Step Process)

Using IET Cash Management, you are able to process transfer AR and AP documents (invoices, credit notes, debit notes) to a Management Company for consolidated processing.

For example, Vendor 1500 might exist in SAMINC and SAMLTD for tax purposes, but you would like to consolidate all invoices in one Management Company for payment processing.

In order to achieve this : in the source company (where the invoice transactions exist) configure a Bank Account to represent the actual bank account in the target company from which payments will be made.

Tip: You can refer to the IET Cash Management Setup Visual Process Flow.



Save

Delete



In the source company, create the following accounts (SAMINC in the example below)

1001-2 SAMLTD Bank Clearing account

In the source company, create the following bank account (SAMINC in the example below)

File Help			
Bank I SAMLTD01	Check Stocks Taxes Palance	Sample C	Company Ltd Bank Account
Bank Account	1001-2	Q.	SAMLTD Bank Clearing Account
Write-Off Account	1001-2	٩	SAMLTD Bank Clearing Account
	1001.0	0	SAMI TD Bank Clearing Account

Ensure the G/L Accounts belong to the source entity.

Close



In the source company, create the following IET Cash Management Bank (SAMINC in the example below)

e Help						
Source Bank Code	Source Bank Name	Processing Type	Q, Target Entity	Q, Target Bank Code	Target Bank Name	
AMLTD01	Sample Company Ltd Bank Account	Two Step Processing	1	SEATAC	Seattle Tacoma Bank	

Process the required Payments/Receipts in the source company (SAMLTD)

Using AP Payments as an example, process the required AP Payment batch :



SAMINC - A/P P	ayment Entry	and the				
File Settings He	lp					
Batch Number Batch Date Bank	K ← 20/02/2020 □ SAMLTD01 ●	A Payments made SAMINC - A/P P File Settings He	e to consolidate Invoices in SAM ayment Entry	ILTD		
Entry Number Transaction Type Vendor Number	I I	Batch Number Batch Date Bank	14 4 29 ► 1 Q 20/02/2020 □ SAMLTD01 Q	Payment: No. of En	s made to consolidate li tries 2	nvoices in SA
Payment Code Reference Document Number	CHECKUSD Q	Entry Number Transaction Type Vendor Number	Payment Next	Payment Date	20/02/2020	Posting D
Payment Amount Apply Method	315.41 Prorate by Amount	Remit To Payment Code Reference	CHECKUSD Q	Raeside Print Check	Equipment Ltd. Not printed Cher	ck Number
Q Document Nu IN120151 100-01	mber Payment Number 1 1	Document Number Payment Amount Apply Method	PY0000000000000000000009 459.32 Prorate by Amount	Adva	nce Credit	
< Save	III Delete Adjust	Q Document No IN189117 IN189127 IN189137	umber Payment Number 1 1 1	Current Balance 176.66 141.33 141.33	Net Balance 0.00 0.00 0.00	Discount /

When posted, the payment records are recorded in the Inter-Entity Cash Management Audit log

File Help Transaction Type From To Bark ID 0 993.939 Bark ID 0 993.939 Bark ID 0 993.939 Transaction Type Forting Sequence 0 0 993.939 Heading Transaction Type Parting Sequence 0 0 993.939 Heading Transaction Type Static Type Static Type AP Payment 14 Tito Static Presence Static Static Static Measurement The Static Static Measurement Static	SAMINC - IET CH	M Audit	t Inquiry													
Fem To Transactor Type ArP Present Genet. Transfers Editory. Support Genet. Transfers Editory. Support Genet. Transfers. Support	File Help															
Instruction Type Turn				From	Та											
Instruction type Instrument Own Lindense to drop in the second of the s		ſ	A /D D		Dards Transferate Dar	h Catas -										
Bank DU Qa ZZZZZZ Qa Parking Squarece 0 959,399 - Bank Du 0 1000000000000000000000000000000000000	Transaction Type	6	AVE Eastment		Dank Transfer40-Dan	K Cruy •										
Period O 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993 993	Bank ID			Q,	22222222	Q,										
Bach Numer 0 % 99359 % Paradition Status Finandamic Targe Standamic Targe Finandamic Target F	Posting Sequence			0		999,999										
Tensaction Statu Pending Tendemed Transaction Statu Early Compared Call Management Res., Free Camport, Early Compared Tensaction Status Early Compared Call Management Res., Free Camport, Early Compared Tensaction Status Early Compared Tensaction Status	Batch Number			0 🔍		999,999 🔍										
Transaction Type Pearly Sequence Cash Management Floc From Campany Bark ID Bark ID Bark ID Bark ID Target Bark ID Ear / Target Bark ID </td <td>Transaction Status</td> <td>G</td> <td>Pending</td> <td>•</td> <td>Transferred</td> <td>-</td> <td></td>	Transaction Status	G	Pending	•	Transferred	-										
AP Payment 14 Two Step Processorg SAMINC	Transaction Type	Postin	o Sequence	Cash Management Pro	c From Company	Bank ID	Batch	To Company	Target Batch	Bank Transfer #	Bank Entry Number	Direction	Target Bank ID	Target Bank Entry Number	Transaction Status	Message *
AP Payment 14 Two Step Processing SAMILIC SAMILTD 0 TR00000000000011 Env Hvald Paul, An in AP Payment 15 Two Step Processing SAMILC SAMILTD 6 TR000000000000011 Env Hvald Paul, An in AP Payment 15 Two Step Processing SAMILC SAMILTD 2 SAMILTD 0 TR00000000000015 Env Hvald Paul, An in AP Payment 15 Two Step Processing SAMILC 12 SAMILTD 0 TR000000000000015 Env Hvald Paul, An in AP Payment 15 Two Step Processing SAMILC 12 SAMILTD 0 TR000000000000015 Env Hvald Paul, An in AP Payment 16 Two Step Processing SAMILTD 12 SAMILTD 12 Tro Step Processing SAMILTD 12 SAMILTD 12 Tro Step Processing Tro Step Processing SAMILTD 12 SAMILTD 12 Tro Step Processing Tro Step Processing Tro Step Processing SAMILTD 12	A/P Payment	14		Two Step Processing	SAMINC	SAMLTD01	27	SAMLTD	66		TR000000000000000000000000000000000000				Error	Invalid input. An in
APP Expendent 15 Two Step Processing SAMINC SAMINTO 66 Tho000000000000014 Enror Hendel Pack Are number of the processing APP Expendent 15 Two Step Processing SAMINC SAMINTO 12 SAMINTO 12 <t< td=""><td>A/P Payment</td><td>14</td><td></td><td>Two Step Processing</td><td>SAMINC</td><td>SAMLTD01</td><td>27</td><td>SAMLTD</td><td>0</td><td></td><td>TR000000000000000000000000000000000000</td><td></td><td></td><td></td><td>Error</td><td>Invalid input. An in</td></t<>	A/P Payment	14		Two Step Processing	SAMINC	SAMLTD01	27	SAMLTD	0		TR000000000000000000000000000000000000				Error	Invalid input. An in
AP Powert 15 Two Step Processing SAMILIC SAMILTO 0 TR00000000000015 Enror Invold Proc. A In AP Propert 15 Two Step Processing SAMILIC 28 SMILTO 18 TR00000000000015 Enror Invold Proc. A In A/P Powert Invold Processing SAMILIC 28 TR00000000000019 Transferred A/P Powert 15 Two Step Processing SAMILIC SAMILIC 58 TR0000000000000019 Transferred a	A/P Payment	15		Two Step Processing	SAMINC	SAMLTD01	28	SAMLTD	66		TR00000000000000000014				Error	Invalid input. An in
Optimization Tex Step Processing SAMAZC	A/P Payment	15		Two Step Processing	SAMINC	SAMLTD01	28	SAMLTD	0		TR000000000000000000000000000000000000				Error	Invalid input. An in
A/P Payment 16 Two Step Processing SAMI/IC0 29 SAMI/IC0 58 TR000000000000019 Transformed a.r	A/P Payment	16		Two Step Processing	SAMINC	SAMLTD01	29	SAMLTD	66		TR00000000000000000018				Transferred	
Reference Press CTRI in very class to filter	A/P Payment	16		Two Step Processing	SAMINC	SAMLTD01	29	SAMLTD	68		TR000000000000000000000000000000000000				Transferred	
Lan a 12																*
Refresh Press CTRI in any column to filer	1 AL	_								10						10.0
	Refresh Pr	ress CTF	RL in any colu	mn to filter												Close

The 2 bank entries are created in SAMINC transferring the liability via the loan account between Entity 2 (SAMINC) and Entity 1 (SAMLTD)

Inter-Entity Transactions - Cash Management



File Help	Entry		and the same		SAMINC - Bank	Fato			
Entry Number	14 4 TR0000000	00000000018) H Q 🗅 🔝		File Help	citity	land Barriel	din' fain sutern	
Bank Code	SAMLTD01 🔍 S	ample Company L	td Bank Account		Entry Number	I4 4 TR000000	0000000000019) N Q 🗋 29-2	
Bank Account]		Bank Code	SAMLTD01	Sample Company L	td Bank Account	
Bank Entry Type	Deposits				Bank Account				
Deposit Type	Other	•			Bank Entry Type	Deposits			
Bank Entry Date	20/02/2020	2020 - 02			Deposit Type	Other	•		
					Bank Entry Date	20/02/2020	2020 - 02		
Distribution Set		۹.							
Q, Dist. Code	Dist. Code Desc	G/L Account	G/L Account De	Amount	Distribution Set		Q		
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							2011-2	Due to 1, 2	459.3
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Save	Delete Post								

And in the target company, the AP Batch with the "paid" invoices is created.



le Settings Help					
atch Number 🛛 🚺 🗌	68 🕨 🛤 🔍 🗅 🔺				
atch Date 06/09/201	1 🗖	No. of Entries	5 Total Amount		774.730
Document Taxes Terms	Optional Fields Rates	Fotals			
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Vendor Number 1200	5. B. A.	Chloride Systems	Currence	y USD	
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	2 1	200 SAMINC&10	10-01&1		0.130
	3 1	890 SAMINC&IN	189117&1 May 202	0 receip	176.660
	4 1	890 SAMINC&IN	189127&1 May 202	0 receip	141.330
2	51	890 SAMINC&IN	189137&1 Jun 2020	J receipt	141.330
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Cash Management Overview

Where organisations have multiple entities and bank accounts and need to transfer funds between them, Inter Entity Cash Management automates the process in Sage 300. All transactions are routed via predefined Inter Company loan accounts so they are kept in balance automatically.

AR Receipts across companies:

- Allocate a receipt to a customer in one company and have the receipt go into a bank account in another company
- Bank a receipt into a bank account in one company and allocate it against AR transactions which originated in other companies.
- Allocate a miscellaneous receipt to GL accounts in one or more companies whilst receipting the funds into a bank account in another company.
- [©] Combined AR Trial balance across multiple companies.

AP Payments across companies

- Process a payment against a vendor in one company and have the payment come out of a bank account in another company.
- Process an AP payment out of a bank account in one company and allocate it against AP transactions which originated in other companies.
- Allocate a miscellaneous payment to GL accounts in one or more companies whilst drawing the funds from a bank account in another company.
- Combined AR Trial balance across multiple companies Bank transfers between bank accounts across companies.

Requirement! *Cash Management is included only in the multi database version of Inter Entity Transactions.

For details on setting up Cash Management :

IET Cash Management Bank Setup - Overview	29
IET Cash Management AP / AR Setup - Overview	30
IET Create Receipt Batch	31



How to use	
A/R Receipt batches	
A/R Receipt Batches - Zero value	
See also	32
Cash Management Audit Inquiry	

IET Cash Management Bank Setup - Overview

Use this screen to create "virtual" banks in your Sage 300 databases to be used by Inter-Entity Cash Management

To automate Bank Transfers from one Sage 300 Company {database} to another Sage 300 Company {database} without recording the transaction twice

To automate payment and receipt processing to enable

- One-Step Cash Management processing : where you run a management company to enable AR Invoices and AP Invoices to be recorded in one central database, but where the payment is to be made from or the receipt is to be processed into a second database.
- Two-Step Cash Management processing : where you enter AP invoices and AR invoices in multiple Sage 300 databases for statutory and tax reporting, but wish to transfer the documents to a management company for consolidated payment and receipting.

HOW IT WORKS:

AR to AR

Once a receipt batch has been generated and posted, if the bank against which the receipt is being posted has been set up as a "CM Bank" with the "two step CM process" selected then IET will create an AR Invoice batch in the target Entity {database} as defined on the CM Bank for all the invoices, debit notes and credit notes against which the Posted AR Receipt has been applied. This will enable the target company to create A/R Receipts applied to documents originating from several source companies and therefore consolidated processing of receipts (e.g. management company collecting deposits on behalf of several subsidiaries).

AP to AP



Once a payment batch has been generated and posted in Accounts Payable, if the bank against which the receipt is being posted has been set up as a "CM Bank" with the "two step CM process" selected then IET will create loan account entries and AP Invoice batch in the target Entity {database} as defined on the CM Bank for all the invoices, debit notes and credit notes against which the Posted AP Payment has been applied. This will enable the target company to create AP Payments applied to documents originating in several databases and consolidate processing (e.g. management company paying on behalf of several subsidiaries).

For details fields and controls, see IET Cash Management Bank Setup on page 38

IET Cash Management AP / AR Setup - Overview

Use this screen to set up Vendor and Customer Mappings for the IET Cash Management two step process.

If "Allow 2 step A/P Payments" is selected in IET Setup Options on the Cash Management tab and vendor codes in the source and target entities are different, then you need map AP vendor in the Source database to AP Vendor codes in the target database.

Tip: If you use the same vendor code across the multiple databases, then you do not need to map vendor codes.

If "Allow 2 step A/R Receipts" is selected in IET Setup Options on the Cash Management tab and the customer codes in the source and target entities are different, then you need to define which AR Customer in the target database the AR Customer in the Source database maps to.

Tip: If you use the same customer code across the multiple databases, then you do not need to map customer codes.

FIELDS AND CONTROLS

CM Type: AP to AP

Select the source Vendor Code (this displays the Vendor Name).

Select the Target Entity (refer to Database Entity Mapping Setup)

Select the Target Vendor Code (the Vendor name will display)

CM Type: AR to AR

Select the source Customer Code (this displays the Customer Name).

Select the Target Entity (refer to Database Entity Mapping Setup)



Select the Target Customer Code (the Customer name will display)

IET Create Receipt Batch

How to use

The default values are determined by the Receipt Selection Code. See IET Setup- Receipt Selection Codes on page 40 You can amend the values for the specific receipt batch you need to create. Enter a Receipt/Refund Batch Date Update the default batch and entry descriptions if required. Select "Create" to generate the batch.

A/R Receipt batches

When creating A/R Receipt batches, Inter-Entity Transactions creates a new receipt and applies all the documents that meet the criteria selected. Invoices and the documents selected on the "Documents" tab are included.

A/R Receipt Batches - Zero value

This is used to match documents (invoices and Credit notes) to a receipt.

Note: If the customer's net balance is in credit, you can then use "Create A/R Refund batch" to create a refund applied to the pending credit transactions.

.....

Tips:

You need to select at least one of Credit Notes, Prepayments or Unapplied Cash on the Documents Tab.

When creating Zero value A/R Receipt batches, Inter-Entity Transactions evaluates the credit balance based on the selection parameters. Invoice and other debit balances are applied to the credit balance until the balance is zero.

If the credit balance is greater than the Debit balance, the most recent credit transaction will end up with a pending balance. If the debit balance is greater than the credit balance, the most recent debit transaction will end up with a pending balance.



See also

For details on the selection criteria, please refer to IET Setup- Receipt Selection Codes on page 40

Cash Management Audit Inquiry

Inter-Entity Cash Management Audit Inquiry displays the history of the Inter-Entity Cash Management transactions. This screen displays transactions that are waiting to be processed (pending), those that have been processed (exported) and those that have not been processed due to an error (error). Batch information and error messages also appear on this screen.

Troubleshooting Inter-Entity Cash Management

One of the most common error when using Inter-Entity occurs when there are no Lanpak available to connect to the target database.

Note:

At the time of creating entries in the target entity, Inter-Entity Trade will use an additional Sage 300 Licence. Depending on how the "This workstation uses Integration Access Pack Licences for external applications" is set up (see Help\IAP Users...), this will be either a Lanpak or an IAP Licence.

Unless you have purchased additional IAP licences, it is recommend this switch is turned off on all workstations.



Printing Inter-Entity Transactions - Cash Management Reports

IET Setup Reports	33
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IET Cash Management AP/AR Setup Report - Printing	33
IET Processing Reports	34
Consolidated AP Aged TB - Printing	34
Consolidated AR Aged TB - Printing	36

IET Setup Reports

Use Inter-Entity Setup Reports to check the options and setup records entered in your database.

IET CM Bank Setup Report - Printing

When to print

Print and file the CM Bank Setup Report when you wish to document the Cash Management Banks set up in your Inter-Entity Transactions system.

How to print

Choose IET CM Bank Setup Report Report in the IY Setup Reports folder then click the Print button.

For more information on the contents of this report, see IET CM Bank Setup Report — Features on page 45

IET Cash Management AP/AR Setup Report - Printing

When to print

Print and file the CM AP/AR Setup Report when you wish to document the Cash Management 2-Step AP/AR vendor-customer mappings set up in your Inter-Entity Transactions system.



How to print

Choose IET CM AP/AR Setup Report in the IY Setup Reports folder then click the Print button.

For more information on the contents of this report, see IET CM AP/AR Setup Report — Features on page 45

IET Processing Reports

Use the processing reports to review transactions generated by Inter-Entity and run Consolidated Aged Trial balance reports.

- [©] IET Account Balances Report Displays the balances of all linked accounts
- IET Audit Report Displays the audit trail of GL Batches created by posting sequence range
- IET G/L Triggers Audit displays the audit trail of GL/AR/AP batches created by posting sequence range as a result of postings to trigger accounts
- IET Consolidated AR Aged TB Displays a consolidated AR Aged Trial Balance, based on the companies defined in Entity Database Setup
- IET Consolidated AP Aged TB Displays a consolidated AP Aged Trial Balance, based on the companies defined in Entity Database Setup

Consolidated AP Aged TB - Printing

The Consolidated AP Aged Trial Balance Report provides a consolidated Open Aged Payables view across all on-line databases as defined in Inter-Entity Database Mappings icon.

When to print

Print the Consolidated AP Aged Trial Balance when you want to see your Vendor aged open transactions across all the online companies defined in IY Entity Database Mappings.

How to print

Choose Consolidated AP Aged TB in the IY Processing Reports folder then click the Print button.



Before printing

- Ensure you have copied the amended IY reports from the IYxxA\ENG directory to the APXXA\ENG directory:
 - APAPAYSY.RPT for the Summary aged trial balance
 - APAPAY11.RPT for the Detail aged trial balance

Note: If you have made any amendments to the standard reports, you should back up these reports before replacing them with the equivalent from the IYxxA\ENG directory. The amendments you have made will need to be re-done on the IY equivalent report

Ensure you have already run the AP Vendor Aged Trial Balance at least once from each workstation. The IY Consolidated AP Aged TB uses the AP Vendor Aged Trial Balance screen, and it must already be registered on the workstation before IY can work with that screen. If you receive a similar error to the one shown below, it implies that the AP screen has not been run/registered on the required workstation

Sage Accpac Application In:	staller
Error occurred during the installation	on process:
A code download error has occur	red: The specified module could not be found
For more error details please see:	?CodeDownloadErrorLog!name={4DD43F83-2522-44

Tip:

The amended reports cannot be run from a company where Inter-Entity Transactions is not activated.

If you have some companies where you have activated Inter-Entity Transactions and where you do want to run the **consolidated aged trial balances** and other companies where you have not activated Inter-Entity Transactions where you do want to run the **original** aged trial balances, we recommend using Sage 300 Customisation directories for those companies where you want to use the amended trial balance reports.



For information on using Customization directories in Sage 300, refer to System Manager documentation.

Consolidated AR Aged TB - Printing

The Consolidated AR Aged Trial Balance Report provides a consolidated Open Aged Receivables view across all on-line databases as defined in Inter-Entity Database Mappings icon.

When to print

Print the Consolidated AR Aged Trial Balance when you want to see your Csutomer aged open transactions across all the online companies defined in IY Entity Database Mappings.

How to print

Choose Consolidated AR Aged TB in the IY Processing Reports folder then click the Print button.

Before printing

- Ensure you have copied the amended IY reports from the IYxxA\ENG directory to the ARXXA\ENG directory:
 - [©] ARTBALSY.RPT for the Summary aged trial balance
 - ARTBAL01.RPT for the Detail aged trial balance

Note: If you have made any amendments to the standard reports, you should back up these reports before replacing them with the equivalent from the IYxxA\ENG directory. The amendments you have made will need to be re-done on the IY equivalent report

·

Ensure you have already run the AR CustomerAged Trial Balance at least once from each workstation. The IY Consolidated AR Aged TB uses the AR Csutomer-Aged Trial Balance screen, and it must already be registered on the workstation before IY can work with that screen. If you receive a similar error to the one shown below, it implies that the ARscreen has not been run/registered on the required workstation Inter-Entity Transactions - Cash Management



🐣 Sage Accpac Application Insta	iller	×
Error occurred during the installation	process:	
A code download error has occurre For more error details please see: ?(d: The specified module could not be CodeDownloadErrorLog!name={4DD4	found. 13F83-2522-44/
	View Error Details	OK



Inter-Entity Transactions - Cash Management Screen Guides

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Inter-Entity Transactions Setup Screen Guide

For an overview of Inter-Entity Transactions setup, refer to Adding Inter-Entity Transactions Setup Records

IET Cash Management Bank Setup

Use this screen to create "virtual" banks in your Sage 300 databases to be used by Inter-Entity Cash Management

FIELDS AND CONTROLS

SOURCE BANK ACCOUNT/NAME :

Select the source bank account which has been set up as the "virtual" bank account in the source company to represent the bank account in the target entity. The Source Bank Name will be displayed.

CM PROCESSING TYPE :



Select either

- One Step Processing to enable AP Payments and AR Receipts processed in the source company in the "virtual" bank to be "transferred" to the target company as a Bank Entry deposit or withdrawal.
- Two Step Processing to enable the applied documents for AP Payments and AR Receipts processed in the source company in the "virtual" bank to be "transferred" to the target company as a AP Invoices & Credit notes and AR Invoices & Credit Notes for payment and receipt processing.

TARGET ENTITY :

Enter the target entity which must be set up in IET Entity Database Mappings

TARGET BANK ACCOUNT/NAME :

Select the target bank account which is the bank account associated with the source "virtual" bank account in the target company. The Target Bank Name will be displayed.

CASH MANAGEMENT CLEARING ACCOUNT

Used to ***

IET Cash Management AP/AR Setup

Use this screen to set up Vendor and Customer Mappings for the IET Cash Management two step process.

CM Type : Select either

- AP-AP : to define a vendor mapping
- AR-AR : to define a customer mapping

FIELDS AND CONTROLS

CM Type: AP to AP

Select the source Vendor Code (this displays the Vendor Name).

Select the Target Entity (refer to Database Entity Mapping Setup)

Select the Target Vendor Code (the Vendor name will display)

CM Type: AR to AR



ining Guide:

Back to IET Cash Management AP / AR Setup - Overview on page 30

IET Setup- Receipt Selection Codes

Use this screen to configure Receipt Selection Codes to create A/R Receipt batches based on the criteria configured for each Receipt Selection code. For an overview, IET Setup - Receipt Selection Codes Overview

.....

Note: The values entered in the IET Setup >IET Receipt Selection Codes are used as Default Values when using the Create Receipt Batch function (see IET Create Receipt Batch on page 31 for details on how to use).

. .

FIELDS AND CONTROLS

Select tab

If you are using Inter-Entity Transactions to process A/R Receipt or Refund Batches, use this tab to specify details about the receipt batches to be created by Inter-Entity Transactions.

Document Type: Select the type of batches you want to create: A/R Receipt, A/R Zero value receipt to apply documents or A/R Refund.

Batch Description: Description of the batch

Entry Description: Entry description on the generated entries

Bank ID: This field will populate the Bank code on the generated batch.

Payment Code: Specify a payment code to identify the type of payment

PROCESS SINGLE RECEIPT PER NATIONAL ACCOUNT

Select "No" if you require one receipt per AR Customer

Select "**Yes**" if you want to create one receipt per National Account for those AR Customers assigned to an AR National Account

-

Note: This option does not apply when creating A/R Refund in line with Sage's rules for A/R Refund.

POST RECEIPT BATCH

Post Receipt Batch will Create the Receipt Batch AND Post the receipt batch after



it has been created

ONE RECEIPT PER INVOICE

Select Yes if you want separate receipts per invoice, No to include all invoices in a single receipt per customer.

CRITERIA TAB

Use this Tab to select the Documents to include in the Receipt Batches.

The values setup on the specified receipt selection code appear as the default in the Create Receipt Batch form, but you can change the values before creating the batch.

CUSTOMER:

Select the customer range

BATCH:

Select the batch range

INVOICE DATE:

Enter the Invoice date range

DUE FROM:

Enter the Due From date range

CUSTOMER BALANCE:

Enter a range for the Customer's Balance (this is the total amount outstanding)

Tip: When creating A/R Refund, if you only want to refund customers with a net credit balance, set the From Customer Balance to the lowest negative number you want to select. Set the To Customer Balance to 0.

INVOICE BALANCE:

Enter a range for the Invoice Balance (optional)

Account Set

Specify the range of account sets that you want included in the A/R



Receipt/Refund Batch, or leave the To field blank and specify ZZZZZZ in the To field to select from customers with any account sets.

CUSTOMER TERMS CODE

Specify the range of Customer terms code that you want included in the A/R Receipt/Refund Batch.

INVOICE TERMS CODE

Specify the range of Invoice terms code that you want included in the A/R Receipt Batch. This doesn't apply to A/R Refund batches

BILLING CYCLE

Specify the Customer billing cycle range that you want included in the A/R Receipt/Refund Batch.

INTEREST PROFILE

Specify the Customer interest profile range that you want included in the A/R Receipt/Refund Batch.

PAYMENT CODE

Specify the range of payment codes that you want included in the A/R Receipt/Refund Batch.

CUSTOMER PRICE LIST

Specify the customer price list range that you want included in the A/R Receipt/Refund Batch.

GROUP CODE

Specify the Customer Group Code range that you want included in the A/R Receipt/Refund Batch.

CUSTOMER OPTIONAL FIELDS

This field appears if you use Sage 300 Optional Fields

You can use the Customer Optional Fields box to specify a customer optional field as a criteria for selecting customers for a receipt batch. If you specify an



optional field, you can then select which optional field values to include in the Receipt batch.

Tip: Select All to select All optional field values and Double click on the Yes field in the Selected column to remove the values to exclude from the batch.

INVOICE HEADER OPTIONAL FIELDS

This field appears if you use Sage 300 Optional Fields.

You can use the A/R Invoice Header Optional Fields box to specify an invoice optional field as a criteria for selecting documents for a receipt batch. If you specify an optional field, use the Information icon to select which Optional field values to include.

Tip: When creating A/R Refund, this criteria doesn't apply.

DOCUMENTS TAB

Include Credit Notes

Select "Yes" if you want to include any open Credit Notes in the calculation of the document value.

Include Prepayments

Select "Yes" if you want to include any open Prepayments in the calculation of the document value.

Include Unapplied Cash / Receipts

Select "Yes" if you want to include any open Unapplied Cash or Receipt Transactions in the calculation of the document value.

Include Debit Notes

Select "Yes" if you want to include any open Debit Notes in the calculation of the document value.

Include Interest Invoices

Select "Yes" if you want to include any open Interest Invoices in the calculation of the document value.

EXCLUSIONS TAB

Use this tab to list the customer(s) which are to be excluded from the document selection process and/or the Customer(s) and Document(s) combinations to be



excluded from the document selection process.

Note: If you enter a National Account Customer Number, then all child accounts are also excluded.

Select Tab

Use this tab to to specify details about the receipt batches to be created:

- Choose the method for selecting documents
- ^o Select all documents meeting the criteria
- Set ranges of
- account sets, terms code, billing cycle, interest profile, payment code and customer price list

Criteria Tab

Use this tab to:

- ^o Choose the method for selecting documents
- Select all documents meeting the criteria
- Set ranges of account sets, terms code, billing cycle, interest profile, payment code and customer price list, etc.

Document Tab

Use this tab to configure the document types to include in the calculation of the receipt amount, and applied to the receipt created (AR Credit Notes, Prepayments, Unapplied Cash / Receipts, Debit Notes)

Receipt Selection Code: Exclusions Tab

Use this tab to list the customer(s) which are to be excluded from the Receipt selection process and/or the Customer(s) and Document(s) combinations to be excluded from the Receipt selection process. Columns to be completed (if required)



Inter-Entity Transactions - Cash Management Reports

Features

Detailed content of setup and processing reports can be found below:

IET CM AP/AR Setup Report — Features	45
IET CM Bank Setup Report — Features	45
IET CM Audit Report - Features	45

IET CM AP/AR Setup Report — Features

The IET CM AP/AR Setup Report lists all the AP-AR Vendor-Customer mappings and AR-AP Customer-Vendor mappings which have been set up for Cash Management 2 step process in the IET CM AP/AR setup area.

The report shows

- Source Account Code and name
- Target Entity, Target Account code and name

IET CM Bank Setup Report — Features

The IET CM Bank Setup Report lists all the Banks which have been set up for Cash Management in the IET CM Banks setup area.

The report shows

- Source Bank Code and Name
- [©] Target Entity, Target Bank Code and Name

IET CM Audit Report - Features



Inter-Entity Transactions Cash Management Audit Report displays the history of the Inter-Entity Transactions Cash Management transactions generated by IET.

It shows see transactions that are waiting to be processed (pending status), those that have been processed (transferred status) and those that have not been processed due to an error (error status).

The report shows

- Posting Sequence and Organisation ID. Source Batch Number and Entry number or Bank Entry from the source database,
- The Cash Management type, Account Code and Target Bank Entry Number from the target database,
- The transaction status (pending status, transferred status and error status) and associated error message if applicable



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